

## Get Ready to Apply Checklist

2018 State of the Arts Music Grant

Below are some tips and suggestions to consider before completing the application for the 2018 State of the Arts Music Grant. State of the Arts Grant and Tennessee fine arts resources can be found on the **State of the Arts** website.

Befor	e you apply
	View the <u>Application Overview</u> tab on the website.
	Watch the Application Webinar and view resources on the <u>Application Resources</u> tab.
	Reach out to music educators within your district and bring them on board to collaborate in every step of the application process. Feedback, information, and best practices/experience from music educators are essential to completing a competitive grant application.
	Download and read the <b>"2018 Music Grant Framework and Application."</b> > This includes the questions asked in the application.
	Download and read the "Needs and Strategies Template."  > You will complete and upload this document as part of the application.
	Download and read the <b>"Budget Template."</b> > You will complete and upload this document as part of the application.
	Download and read the <b>"Budget Sample."</b> > This is a sample budget to use as a guide when completing your proposed budget.
	<ul> <li>Download and read the "Strategies and Budgeting Resource Guide."</li> <li>This is a resource guide that contains information about sample strategies and activities funded by the grant. You will also find helpful information and best practices that may help you as you design a proposed budget.</li> </ul>
	Download and read the <b>"Evaluation Framework."</b> This is the rubric used to evaluate applications and proposals.
	Check out the <u>Application Roadshow</u> tab, and make plans to attend one of our application information sessions.
	Once you have answered all narratives, collected all information, and completed the "Needs and Strategies Template" and "Budget Template," you are <i>ready to submit your application!</i> > Start your online submission by visiting the Apply Now tab on the State of the Arts website.

For technical support regarding the State of the Arts 2018 Music Grant and Application, please email <a href="mailto:arts.education@tn.gov">arts.education@tn.gov</a>.